

**MODOC JOINT UNIFIED SCHOOL DISTRICT
2021-22 CONFIDENTIAL SECRETARY SALARY SCHEDULE**

Group	Position	Days		Hours Per Yr	Step I		Step II		Step III		Step IV		Step V		Step VI		Step VII	
		Hrs	Pay		Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly
1	Accounts Payable Secretary	8	261	2088	\$51,469.20	\$24.65	\$53,014.32	\$25.39	\$54,622.08	\$26.16	\$56,292.48	\$26.96	\$58,004.64	\$27.78	\$59,800.32	\$28.64	\$61,637.76	\$29.52
2	Payroll/Personnel Secretary	8	261	2088	\$51,469.20	\$24.65	\$53,014.32	\$25.39	\$54,622.08	\$26.16	\$56,292.48	\$26.96	\$58,004.64	\$27.78	\$59,800.32	\$28.64	\$61,637.76	\$29.52
3	Superintendent's Secretary	8	261	2088	\$51,469.20	\$24.65	\$53,014.32	\$25.39	\$54,622.08	\$26.16	\$56,292.48	\$26.96	\$58,004.64	\$27.78	\$59,800.32	\$28.64	\$61,637.76	\$29.52

250 possible work days + 11 holidays

\$13,140.48 annual District cap for health insurance

Longevity: 3% on years 8 - 10, + 3% on years 11 - 15, + 3% on years 16 - 20, + 3% on years 21+