

**MODOC JOINT UNIFIED SCHOOL DISTRICT
2022-23 CONFIDENTIAL SECRETARY SALARY SCHEDULE**

Group	Position	Days		Hours Per Yr	Step I		Step II		Step III		Step IV		Step V		Step VI		Step VII	
		Hrs	Paid		Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly
1	Accounts Payable Secretary	8	261	2088	\$54,350.64	\$26.03	\$55,979.28	\$26.81	\$57,670.56	\$27.62	\$59,445.36	\$28.47	\$61,241.04	\$29.33	\$63,141.12	\$30.24	\$65,082.96	\$31.17
2	Payroll/Personnel Secretary	8	261	2088	\$54,350.64	\$26.03	\$55,979.28	\$26.81	\$57,670.56	\$27.62	\$59,445.36	\$28.47	\$61,241.04	\$29.33	\$63,141.12	\$30.24	\$65,082.96	\$31.17
3	Superintendent's Secretary	8	230	1840	\$47,895.20	\$26.03	\$49,330.40	\$26.81	\$50,820.80	\$27.62	\$52,384.80	\$28.47	\$53,967.20	\$29.33	\$55,641.60	\$30.24	\$57,352.80	\$31.17

250 possible work days + 11 holidays = 261 paid days

220 possible work days + 10 holidays = 230 paid days

\$13,140.48 annual District cap for health insurance

Longevity: 3% on years 8 - 10, + 3% on years 11 - 15, + 3% on years 16 - 20, + 3% on years 21+