



906 West 4th Street, Alturas, CA 96101 * 530-233-7201 * 530-233-4362 fax www.modoc.k12.ca.us

PLEASE READ THE FOLLOWING BEFORE COMPLETING THE FACILITY USE FORM

RULES AND REGULATIONS FOR USE OF SCHOOL PROPERTY

1. Use of school facilities shall NOT interfere with the regular school work or the activities of the school. School activities will take precedent over non-school groups.
2. The hours specified on the permit shall determine the length of time the school property may be used, and special permission must be obtained from the Permit Approver's office issuing the permit before any extension of time may be allowed.
3. Gambling, fighting, or use of profane language is not permitted on school property.
4. No alcoholic beverages may be consumed on grounds or in buildings, nor will smoking be permitted in school building. (Business and Professional Code 25608)
5. The responsible party will maintain proper order. Further permits may not be granted to groups damaging buildings or grounds, or violating these rules and regulations.
6. No part of building will be used other than that requested.
7. The user agrees to pay for damages beyond normal wear, and to pay for the loss or damage of School equipment or materials.
8. The use of scotch tape, thumbtacks, staples, or nails on any wood or painted surface is not permitted. Decorations will be removed and the premises left reasonably clean. (Special decorations shall be approved by the Superintendent or Permit Approver before setting up.)
9. No cars or trucks are to be parked on the school grounds except in parking lots.
10. All fire laws shall be observed. All decorations must be flame retardant treated.

THE FOLLOWING ARE NOT ALLOWED

- **Hot Air or Gas Bag Balloons**
- **Paint Ball** wars and equipment
- **No Firearms or Weapons on Premises**
- **Explosives, fireworks or pyrotechnic devices**
- **Bounce Houses, water slides or other inflatable equipment**
- **Gun or Archery Clubs/After School Programs.**
- **High Ropes courses or any climbing, swinging, balancing, etc. apparatus over eight (8) feet high.**
- **Mountain Climbing using climbing gear or Wall or Rock Climbing exceeding eight (8) feet in height, with or without climbing gear.**
- **No Trampolines**
- **All-terrain vehicles including go-carts not licensed for highway use or used in recreation activities.**
- **Model rocketry not part of regular curriculum.**
- **Horseback Riding**
- **Rodeo activities and/or rodeo competitions. This exclusion includes any exhibition of cowboy skills, such as bronco riding, calf roping, or a roundup, steer wrestling, Brahma bull riding or the use of any mechanical rodeo apparatus.**

**MODOC JOINT UNIFIED SCHOOL DISTRICT
APPLICATION AND PERMIT FOR USE OF FACILITIES**

Name of Applicant: _____ Representative's Name: _____
 (Organization, Group, Individual) Telephone: _____
 Address of Applicant: _____ City, State & Zip Code: _____

SITE REQUESTED: MHS MMS AES SL WHS/ALT ED DISTRICT OFFICE

SPECIFY LOCATION/S: _____

NOTE: Weekend and Holidays have a minimum of 2 hours of labor charge. Labor fees per hour depend on employee working event.

NATURE OR TYPE OF INTENDED USE: _____

WILL OTHER VENDORS BE INVOLVED IN ACTIVITY? Yes No

If YES, each individual vendor will need to provide MJUSD a current "Liability Certificate" before the activity

EQUIPMENT NEEDED: _____

EXPECTED ATTENDANCE: _____ **WILL FOOD OF ANY KIND BE SERVED?** YES NO

Applicant has received or will receive for the activities herein listed - contribution, cash collections, registration fees, admission fees, tuition, donations, or other receipts? Yes No Amount: _____

PLEASE DO NOT ASSUME YOUR FACILITY USE REQUEST HAS BEEN APPROVED * PLEASE CALL THE SITE SECRETARY TO CHECK ON APPROVAL *** AES 233-7201 EXT 201 - MHS 233-7201 EXT 401 - MMS 233-7201 EXT 301**

DATES OF USE	DAY(S) OF WEEK	START TIME	STOP TIME	TOTAL HOURS	PERSON IN CHARGE

INSURANCE REQUIRED OF APPLICANT

Prior to use of the facility, the Applicant is required to provide a Certificate of Liability Insurance **and** Additional Insured Endorsement to fulfill the following three requirements:

Certificate Holder:

**Modoc Jt Unified School District
906 West 4th Street
Alturas, CA 96101**

- Commercial General Liability or Personal Liability** on an occurrence form with a minimum limit of \$1,000,000 each occurrence/\$1,000,000 general aggregate for all groups of size 51-499, with:
 - Seasonal Sports/Recreation Leagues, Sober Grad Organizations, or Private Events with 500+ attendees:** Minimum limit of \$2,000,000 each occurrence/\$2,000,000 general aggregate.
 - Year Round Sports/Recreation Leagues:** Minimum limit of \$5,000,000 each occurrence/\$5,000,000 general aggregate.
- Additional Insured Endorsement:** This is a separate form attached to the certificate. The endorsement must name the Modoc Joint Unified School District, it's elected or appointed officials, employees, agents and volunteers as Additional Insured (or Additional Covered Party) under the general liability policy. Forms CG 2026 or CG 2011 or equivalent required. For purposes of the CG 2011 only, this Agreement shall be deemed to be a lease. Blanket Additional Insured forms are acceptable when accompanied with an approved Facility Use Agreement.
- Evidence of Primary Insurance** (either by endorsement or the actual page(s) of the policy typically found in the "Other Insurance" section of policy): **Applicants** insurance shall be **primary insurance** as respects to the Modoc Joint Unified School District, it's employees, agents and volunteers. Any insurance or self-insurance maintained by the Modoc Joint Unified School District, its elected or appointed officials, employees, agents and volunteers shall be excess and shall not contribute with it.

Any questions regarding insurance requirements, please contact the District Office for answers, clarifications, and options for securing appropriate insurance.

OVER

REQUIRED CERTIFICATION

To the fullest extent permitted by law, Applicant shall defend, indemnify and hold harmless Modoc Joint Unified School District, its elected or appointed officials, employees, agents and volunteers against any and all claims, demands, losses, damages, court costs, attorney fees, expenses, or costs of any kind or character arising out of use of Premises Owner Name, facilities by the Applicant, their employees, agents or guests, regardless of any active or passive negligence on the part of Premises Owner, its elected or appointed officials, employees, agents and volunteers.

Attach a Certificate of Insurance with Additional Insured Endorsement as specified in the Insurance Required of Applicant Section. Applicant hereby certifies that he has received and read the rules, regulations, conditions, terms and that he and the applicant which he represents, will abide by them and will conform to all applicable provisions of the Constitution and laws of California and to all other rules and regulations of the California Department of Education and its authorized agents which may be communicated to the applicant and to the best of my knowledge the school property for use of which this application is hereby made will not be used for the commission of any crime or any act which is prohibited by law.

The undersigned states that, to the best of their knowledge, the school property for use of which application is hereby made will not be used for the commission of any act intended to further any program or movement the purpose of which is to accomplish the overthrow of the Government of the United States by force, violence or other unlawful means.

That _____, the organization on whose behalf they are making the application for use of school property, does not, to the best of their knowledge, advocate the overthrow of the Government of the United States or of the State of California by force, violence, or other unlawful means, and that, to the best of their knowledge, it is not a Communist action organization or Communist front organization required by law to be registered with the Attorney General of the United States. This statement is made under the penalties of perjury and per Education Code Section 38135.

In executing this declaration the applicant certifies that he has been duly authorized by the herein set forth applicant to act in its behalf in making application for use of said facilities.

FOR RENTAL OF ATHLETIC FACILITY

WARNING: Use of steroid to increase strength or growth can cause serious health problems. Steroids can keep teenagers from growing to their full height; they can also cause heart disease, stroke, and damage liver function. Men and women using steroids may develop fertility problems, personality changes and acne. Men can also experience premature balding and development of breast tissue. These health hazards are in addition to the civil and criminal penalties for unauthorized sale, use or exchange of anabolic steroids.

FACILITY USE FEE SCHEDULE/STATEMENT PER DAY

MMS Gym:	\$17.00	Locker Rooms:	\$17.50	Conference Room:	\$10.00	Classroom (computer):	\$20.00
MHS Gym:	\$20.00	Grounds/Fields:	\$20.00	AES Multipurpose Room:	\$15.00	Kitchen:	\$20.00
MHS Social Hall:	\$15.00	Restrooms:	\$ 8.00	Classroom (regular):	\$10.00	Library:	\$10.00

By signing below, I represent that I have read and agree to abide by the rules and regulations as well as the terms of agreement as stated on the attached forms.

DATE: _____ SIGNATURE OF REPRESENTATIVE/ADVISOR: _____

DATE: _____ SIGNATURE OF SITE ADMINISTRATOR: _____

RECOMMENDATIONS/APPROVAL

DO NOT WRITE BELOW THIS LINE

1. **Use Fees:** Amount: _____
Labor: Amount: _____
Approximate Total Amount : Amount: _____

Insurance Certificate: Yes No
Limits Adequate Yes No
Additional Insured Endorsement Yes No
Primary Wording Provided Yes No

DATE: _____ APPROVAL: _____